

March 25, 2026

To Whom It May Concern,

I am pleased to write this letter of recommendation for Savannah Murrell. I have served as an Administrative Assistant at Hornet Corporation since 2007, and over the years I have had the unique privilege of watching Savannah grow up. More recently, I have had the opportunity to work alongside her in a professional setting, which has given me a clear perspective on both her character and her work ethic.

Savannah brings a level of reliability and maturity to the workplace that is rare for someone her age. She can be trusted with responsibility, follows through on what is asked of her, and approaches each task with care and attention to detail. Whether completing routine administrative work or assisting with day-to-day office needs, she is consistent, organized, and takes pride in doing things the right way.

One of Savannah's strongest qualities is her willingness to learn. She listens carefully, asks thoughtful questions, and quickly applies what she has been shown. She does not need to be micromanaged, and she takes initiative when she sees something that needs to be done. This kind of awareness and ownership is something many people take years to develop.

Beyond her work ethic, Savannah is respectful, professional, and easy to work with. She communicates well, carries herself with confidence, and contributes positively to the environment around her. Having known her since she was very young, it has been especially meaningful to see her grow into such a capable, dependable, and driven young woman.

I recommend Savannah Murrell without hesitation. She will be an asset to any organization or program she chooses to pursue.

Sincerely,

A handwritten signature in black ink that reads "Debbie Bilbrey".

Debbie Bilbrey  
Senior Administrative Assistant

